



Baldwins Gate CE Primary School

# Emergency School Closure Procedure

Date of review	May 2022
Chair of Governors	Fiona Boulton
Headteacher	Leanne Lowndes
Date of next review	September 2022

The School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

## Baldwins Gate CE Primary School

# Emergency School Closure Procedure

Baldwins Gate Primary School will only resort to closure or early closure in exceptional circumstances.

If it is necessary to close the school due to adverse weather conditions or any other unforeseen circumstance the Headteacher will make a decision in agreement with the Chair of Governors.

In the event of adverse weather, consideration will be given to:

- Number of staff able to reach school. Where some staff are unable to reach school, consideration will be given to combining classes rather than closing.
- State of pathways, steps and slopes around the school.
- Conditions of roads and pathways in the local area.
- If the school's heating, lighting and water is working correctly.
- Whether catering can be provided.
- Availability of public transport and school coaches.
- Weather forecast.

Where the decision is taken to close the school part way through the day, every effort will be made to accommodate children who cannot return home before the end of the school day.

### **Please note:**

In adverse weather, parents must ensure that staff are in school before children are left.

**In the event of closure, parents will be contacted via the school's text messaging service. Information will also be posted on the home page of the school's website.**

### **Staffordshire County Council - School Closure List**

Headteachers have access to update the School Closure List in real time, allowing parents to get up to date information on their child's school in the quickest way possible. If our school is not listed it means that the Headteacher has not reported the closure. It does not necessarily mean the school is open.

**Parents** can also sign up to the **county council's alert system** which links into the above process to alert parents of their specific closures via text and email.

<https://apps2.staffordshire.gov.uk/scc/customeralerts/>

A link to the School Closure List is provided below:

<https://apps2.staffordshire.gov.uk/sln/schoolclosures/>