


September
2023

Charging and Remissions Policy

Updated January 2024

Approved by Governors:	27 th September 2023
Signed:	 Fiona Boulton, Chair of Governors
Review Date:	September 2024

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Signed: [Updated policy approved during a meeting of governors – Wednesday 25th January 2024](#)

Mrs L Lowndes
Headteacher

Mrs F Boulton
Chair of Governors

BALDWINS GATE CE PRIMARY SCHOOL

Baldwins Gate CE Primary School

CHARGING AND REMISSIONS POLICY

From September 2023

Overview

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of individual or small-group music tuition. The school will ensure that on no occasion where charges may be levied, as for example, for residential or other visits, any pupil is disadvantaged solely by their inability to pay.

Objectives

1. To make clear what will be provided without charge and what will be offered with a charge being made.
2. To clarify what is meant by any request for voluntary contributions.

Voluntary contributions

1. When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip or visit. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
2. Subsidies from various sources eg School Fund and voluntary organisations, will be considered to cover deficits.
3. Whenever possible, the school will give sufficient notice to allow parent/carers to pay by instalments.
4. If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
5. The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- sporting activities
- outdoor adventure activities
- visits to or by a theatre company
- visits to school by external education providers
- school trips
- musical events
- transport

Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, a charge to cover the costs of board and lodging and a contribution for transport and activity costs will be sought. If parents are experiencing financial difficulty they are invited to discuss the matter in confidence with the Headteacher. Consideration of any remission is always at the Headteachers' discretion in these circumstances based on any evidence provided. Parents of children who receive pupil premium (free school meals) are offered the option to make a reduced payment.

Swimming

The school organises swimming lessons for children predominantly in Key Stage 2. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity. We inform parents when these lessons are to take place.

After school activities

The school offers additional activities after school. We reserve the right to make a charge for these sessions.

Damage and Breakages

The school may ask parents to pay for damage to school property or equipment where this is a result of a pupil's misbehaviour.

Help with charges or contributions

If parents/carers are unable to afford the charges or contributions, they are asked to speak to the Headteacher, who will treat their request with the strictest confidence. The school has an inclusive policy and no child will be denied the benefit of these activities due to hardship. The circumstances that will determine remissions, grants and subsidies are:

- The family is in receipt of Income Support or similar.
- The child receives pupil premium.
- The child's circumstances are deemed exceptional by the Headteacher.

Schedule of charges from September 2023

- **School Visits and Residential Visits**

We are introducing a rolling programme of visits effective from September 2023. As a guide, the schedule below includes charges for the academic year 2023-2024. It may be necessary to increase prices in future years.

Year Group	Date	Trip	Cost
4	5 th October	River Study	£20.00
3	15 th November	Stone Age Workshop	£15.00
EYFS	22 nd November	Theatre, Crewe	£13.00
All	21 st December	Whitmore Church	-
1	23 rd January	Nantwich Museum	£15.00
6	6 th March	Recorder Festival	TBC
All	21 st March	Whitmore Church	-
4	10 th to 12 th April	York	£165.00
2	16 th April	Trentham	£15.00
EYFS	24 th April	Blue Planet	£20.00
3	24 th April	Chester Zoo	£23.00
3	1 st to 3 rd May	Standon Bowers	£156.00
5	8 th to 10 th May	PGL Boreatton Park	£209.00
6	26 th to 28 th June	Llandudno	£170.00

- **School Lunches**

Pupil lunches are £2.83 per day.

Nursery lunches are £2.00 per day.

