

## **Baldwins Gate CE (VC) Primary School**

### **PTA Minutes**

**Wednesday 18<sup>th</sup> March 2015**

**Present:** A. Candlish, C.Lowe, D Pearce, J. Smith, L.Reeves, J. Convey, V. Danks and C. Lowndes

**Apologies:** P.Johnson

**Film & Quiz Night** - The quiz was a success as usual but it was noted that not as many attended as in previous years. I was suggested that the timing for the event was not ideal - the first Friday back after the half term. Therefore it was agreed that the next quiz and film night would be scheduled for the second week back after half term.

**Film Night for Children** - The date for this will be Thursday 2<sup>nd</sup> April (last day before the Easter holidays). Mrs Danks will send a letter out by the end of the week to establish the numbers coming. The children will view a "U" certificate or "PG" (permission from parents needed which will be included in the letter) in the hall. If it is deemed more suitable, there will be a separate film for nursery children in Class 1. During the event the children would have a hot dog, juice and cake. The cakes would be made during the day by Class 4 children. Mrs Candlish will get the rest of the supplies. In order for the event to take place a certain amount of adults are required. Adults volunteering are: A. Candlish, V. Danks, C. Lowe, P. Johnson, R. Inskip-Edwards, D. Pearce, J. Convey and C. Talbot (checking if she can). The price is £5 per child with a maximum of £10 per family. The letter will also make clear that the film night is only for Baldwins Gate Pupils (nursery - Year 6).

**Grounds Day** - Friday 5<sup>th</sup> June. The risk assessment has been conducted. The activities and what is needed will be discussed nearer the time.

**Funds** - Mrs Hore produced the figures for this meeting as a full hand over has not taken place between herself and Miss Reeves. This will take place during the last week before the Easter break. At present there is £4,814.27 in the account with the monies raised from recent events to be added. This money includes £400 received from the Community Chest (see further down).

## **Proposed Future Fundraising Events**

**Key Stage 2 Sleep over!** Children in Classes 3 and 4 will have the opportunity to spend the night in the school on Friday 19<sup>th</sup> June from 7pm. The children will bring their own sleeping bags and mats and will be sleeping in "dormitory style" settings within the classrooms (boys and girls to sleep separately). There will be games outside (weather permitting, otherwise it will be a film) and other activities (classroom games and puzzles) before bedtime. A timetable will be created before the event. Children will be provided with snacks (crisps, biscuits, Galaxy hot chocolate and marshmallows) and breakfast (toast, fruit, milk and fruit juice) and these will be ordered from Tesco when club place their order. Mrs Candlish, Mrs Danks and the school have said they will provide the toasters. Children must be collected no later than 9am on Saturday morning. The cost will be £12.50 per child and the event will take place subject to a risk assessment to be carried out by Mr Lowndes. This risk assessment will also include medical issues - Mr Smith will be on the premises as well as other qualified first aiders. Mrs Danks is checking that the PTA insurance covers such events. A letter will be sent out outlining the evening and making clear that children will be sent home in the event of an accident, distress, emergency or poor behaviour. It was also suggested that a discussion with Mrs Philips and Mrs Walker should take place about the cleaning for that evening.

**Pamper Evening** - Mrs Danks is still sorting the details.

**Car Treasure Hunt followed by BBQ** -Miss Reeves said that she has not had the opportunity to speak to Mr Deville about the treasure hunt. If, however, this is possible then the committee have agreed that the best date for this to take place would be Friday 26<sup>th</sup> June (same day as sports day). The event will begin on the village car park and end at the school with everyone enjoying a bbq. The police will be informed of the event in advance. Mrs Candlish mentioned that if the event does go ahead, parents with children in the car must be reminded that the children should wear seatbelts for the entire time.

**Clothes Sale** - Mrs Pearce has not been able to confirm a date for this event. Mrs Candlish suggested asking Mrs Williams as she has given items of ex catalogue clothing for stalls in the past.

**Table Top Sale** - It was suggested that a table top sale one evening after school may help to raise funds. A charge of £5 per table was deemed appropriate.

## **AOB**

**Community Chest** - The PTA has received £400 to purchase a new PA system and speakers. Mrs Danks will ask Mrs Riley to order the equipment this week.

**SEN Visual Stimulus** - Mrs Candlish requested on behalf of Class 1 an extra SEN visual stimulus for the children. They would like a bubble tube at a cost of £150 - £200. Mrs Pearce suggested that the PTA could fund this by having a stall on sports day selling cakes, juice and ice cream. Mrs Convey also suggested a fun run. The committee agreed to go ahead with the purchase of the equipment.

**Trim Trail** - Mrs Lowe and Mr Lowndes have been looking into the items required to update and replace the current trail. It was decided that buying the items individually would be more beneficial than to purchase the entire trim trail all at once. Mrs Lowe has looked into the possibility of buying sections of trail that are suitable for either KS1 or KS2 according to their ability and skill requirements. The school council will be involved in the choice of pieces to be purchased. Sections of the trail vary in price but it was suggested that one item for KS1 and one for KS2 should be purchased for now. The PTA agreed to the purchase of the two pieces depending on price. Mr Lowndes, Mr Gratton and Mrs Lowe are organising a site visit by Wicksteed as the first step in proceeding with the project. It was also agreed that installation would be undertaken by the suppliers for insurance and guarantee purchases.

**iPads** - Mrs Danks proposed that the PTA purchase more iPads for the school in order for the children to have access to one iPad between two pupils when used in class. Mr Lowndes said that there was a special deal on at the moment and he could purchase three (including cases) for around £820. Mrs Lowe and Mrs Candlish raised concerns about the storage of the iPads and the leads and chargers. A charging trolley would be the most suitable to meet the needs and Mr Lowndes said he would look into the price. Following discussions it was agreed that the PTA would give £1000 towards the purchase and the school would fund the remainder.

**Summer Fair** - Saturday 4<sup>th</sup> July - featuring a talent show. Mrs Candlish has said that Mrs Campbell has commented that her local line dance class have volunteered to perform a routine during the interval for the talent show.

**Date of next meeting** - TBA following results of questionnaire

It has been a growing concern of the PTA that the parental attendance is dwindling and therefore needs to be addressed. A questionnaire is to be sent out asking parents for their opinions about the PTA meetings. The questions will include what day and time would be the most convenient. The questionnaire will also propose to provide supervision for children of parents attending the meeting.