

Baldwins Gate Primary School - PTA AGM Minutes

Wednesday 10th October 2018

- Attendees -** Mrs C.Talbot, Mrs D.Pearce, Mrs V.M.Danks, Mrs J. Burke, Miss S Gardner, Mrs J. Furnival, Mrs N. Shelton, Mrs M. Heathcote, Miss H. Cartwright, Mrs C. Lowe and Mrs J. Convey
- Apologies -** Mrs A.Buckley and Mrs L. Lowndes
- Chairpersons Report-** Mrs Talbot discussed the events that the PTA had organised over the previous twelve months and money spent. Each class was given £100 for trips and £100 for additional resources (including £100 for BUZZ). Film night raised £218 closely followed by the Christmas fair that raised a further £970. In February, the Beetle Drive made £109 and the May Fashion Show £648 (after wine etc. was taken out). Mrs Talbot also said that a good time was had by all. Mrs Saint worked hard on the cookbook and three families kindly offered to sponsor the book (Follwells, Stevensons and Barnes and) which covered the costs. Each book was sold for £6 and so far there has been a profit of £354. There are 12 books left which will be on sale at the Christmas Fair. This year's Summer Fair was another fabulous event and there was much praise and many thanks from those present for the kind donation of both food and time from Mr and Mrs Childs. The total raised in the end was £1142. Something new happened at the sports day this year, when the PTA served teas and coffees for a donation. This made £50 and those that bought drinks said it was a great idea. There were no large purchases this year. Leavers had £320 towards paying for a coach for their trip and on other items for their leavers' assembly. Other spending went on Class 1 iPad, prizes and trips. To conclude, Mrs Talbot said that at the beginning of November 2017 the funds were £4143.36 and October 2018 £4648.00 with about £3000.00 having been spent throughout the year.
- Treasurer's Report-** Mrs Lowndes was absent due to other commitments but handed over a healthy Treasures' Report. This showed a slight difference from the Chairs' Report with a balance of £4962.03 in the bank.
- Election of Committee-**
- President - Mrs Claire Lowe
 - Chair - Mrs Debbie Pearce (Proposed by Mrs Burke and Seconded by Mrs Lowe)
 - Vice Chair - Mrs Carey Talbot (Proposed by Mrs Heathcote and Seconded by Mrs Pearce)

Secretary	- Mrs Vicky Danks (Proposed by Mrs Shelton and Seconded by Mrs Convey)
Treasurer	- Mrs Leanne Lowndes (Proposed by Mrs Lowe and Seconded by Mrs Burke)
Publicity	- Mrs Sarah Riley (Proposed by Mrs Lowe and Seconded by Mrs Heathcote)
Catering	- Mrs Nat Shelton and Mrs Jo Convey (Proposed by Mrs Heathcote and Seconded by Miss Gardner)
Risk Assessment	- Mr Jamie Smith and Mrs Vicky Danks
Medical	- Mr Jamie Smith

A vote of thanks was sent to Mrs Talbot for all her hard work over the last few years.

Mrs Lowe thanked everyone on the PTA for everything that they had done over the year and thanked anyone who has acted in any capacity.

Mrs Lowe also mentioned Mrs Saint and expressed her gratitude and thanks for the food and hard work that she had put in.

Matters Arising from Last Meeting

Christmas Fair

Mrs Talbot said that she would get the cellophane for the Christmas hampers (Pamper and Food). Mrs Talbot, Mrs Pearce, Mrs Convey and Mrs Furnival would be making the hampers up when the items had been brought in. They would arrange amongst themselves a convenient time. Mrs Lowe suggested making an appeal for boxes but Mrs Pearce said that she had boxes. A list will go up on the office door asap so that people can put their names down to help. Mrs Talbot mentioned Christmas cards and said that the more that were ordered, the cheaper it became. However, there is a tight time schedule for this to be ready by Christmas and the children would need to complete their drawings and it all to be sent off by the end of October for this to be achieved. Mrs Furnival presented a Christmas card that had been made from another school illustrating what we could expect if we decided to go ahead with the project.

Bingo Night

This year, the bingo is on the same day as Children in Need - November 16th. Children are wearing spots during the day and will be bringing in a £1 donation. In the evening, it has been decided that there will be a fancy dress theme with a prize for the best dressed. Other prizes will be Spot related because of Children in Need (Giant Smarties for adults and Smarties for children). There

will still be a raffle. Mr Ahearne will be calling the numbers and he has confirmed that there are plenty of books for the night. The price will be the same as last time - £10 per adult and no charge for children and will start at 6.30pm. This year it will be jacket potatoes with a choice of fillings and Mrs Pearce and Mrs Talbot have kindly agreed to cater for the event. Although juice will be provided, adults will be asked to bring their own drinks.

Christmas Disco

The disco will be on 20th December at 1.30 pm. This time is due to the success of the summer disco which allowed children who can't normally come back after school to access it. There will be the usual crisps and juice during the disco. Those children not wanting to attend the disco will have alternative activities in another classroom.

AOB

Pamper Hamper

A Non-Uniform Day will be held on Thursday 25 October (last day of half term) and the children will be asked to bring an item for the Pamper Hamper into school. A list will go out to each class telling the children what items to bring in. There will also be a Christmas Jumper Day where the children will bring in items for the food hampers for the Christmas Fair.

Paypal

Mrs Talbot commented that it had been brought to her attention by Mr Ahearne that a new paying system at events might be advantageous. This would be a card reader system where money would be transferred into an account and would allow for easier payments for more expensive items such as food at events. Mr Ahearne will look into this.

Fundraising Ideas

Mrs Convey mentioned the Easy Funding Scheme where a percentage of the total profit is put into PTA account by various organisations. There was mention of a charity run by Amazon.

Mrs Furnival will also look into the Co-op's Funding for Schools. She will speak to the Co-op in Loggerheads.

Miss Gardner is investigating Match Funding and if the school knows anyone who works for a bank that offers this scheme.

Mrs Pearce suggested asking for odd pieces of gold jewellery (earrings, broken necklaces etc.) that we could then sell for scrap

money. Mrs Heathcote also mentioned that we might be able to get money for foreign coins. It was agreed that this will be a better project in January.

Mrs Pearce has agreed to check the possibility of designing t.towels for the Summer Fair, while Mrs Riley will look into contacts for t.towels and bags.

Special Summer Fair

Next May marks the 50th anniversary of the school and a special Summer Fair will be held. The preparations for this need to begin sooner rather than later and Mrs Lowe would like the discussions to begin ASAP. The committee has already thought of some ideas and will meet in January with this as a priority.

Times for Meetings

It is difficult to get the parents to PTA meetings due to after school commitments. Mrs Furnival said that she finds it difficult to come later because of bed times for her young children and knows some parents in a similar position. Mrs Pearce also said that she found it better to meet immediately after school ends. Other parents, however, find it difficult to stay straight after school because of clubs etc. It was suggested that the committee might alternate the times of meeting; holding one meeting at 3.30 and the next at 7.15. Mrs Talbot suggested that she could chair the meetings if Mrs Pearce could not make the later meetings.

Next Meeting: Christmas Fair Meeting
Tuesday 20th November at 3.30pm

Christmas Fair Stalls - 2016

Surprise Jars	Mrs Lowe and Miss Reeves
Reindeers	Mr Smith
Grotto	Mrs Inskip-Edwards, Mrs Convey and Mrs Hunt
Santa	Mrs Riley
Santa's Helpers	Mrs Riley and Emma Mayers
Refreshments	Mrs Inskip-Edwards
Mulled Wine	Mrs Hunt
Cakes	Mrs Saint
Cuddly Chocs	Mrs Burke
Toys	Mrs Evans and Mrs Mayers
Hoopla	Mrs Massey
Special Stall	Mr A'Hearne
Surprise Pressies	Miss Gardner and Mrs Grattan
Bottle Tombola	Mrs Convey and Mrs Eggington
Spin a wheel/Pick a lolly	Mrs Buckley
Hampers	Mrs Talbot, Mrs Johnson and Mrs Danks
Teddy Donation (guess the name)	Mrs Robertson
Chinese Raffle	Mrs Riley
Marshmallow Snowmen	Mrs Stonier
Children's Christmas Craft table/room	Mrs Dykes

