

## Baldwins Gate Primary School PTA

### Minutes of the meeting held on 12<sup>th</sup> September 2017

- Present:** C. Talbot, L. Saint, J. Smith, V. Mayers, L. Reeves and V.M. Danks.
- Apologies:** C. Lowe (profuse), J. Convey, J. Ahearne.
- AGM:** **Tuesday 7<sup>th</sup> November** at 7pm. There will be cheese and wine which Mrs Lowe and Miss Reeves will organise (also fruit juice and non-alcoholic drinks).
- Film Night:** A date has been set for Thursday 19<sup>th</sup> October (last day before half term).
- Christmas Fair:** A date has been set for Friday 1<sup>st</sup> December. Mrs Saint will contact Kelly's Cakes with regard to donating a sculptured cake for the raffle. Mrs Danks will ask Mrs Riley to contact "Father Christmas".
- Funding:** At present, there is £4,150 in the account. It was agreed that each class should receive £200 towards school trips as the cost of transport has an impact on these. In addition, each class and BUZZ will receive £100 towards provisions. The committee has decided to wait and see what was needed by the school with the money raised this year.
- Questionnaire:** Mrs Convey provided a questionnaire to help the PTA get the most of their fundraising events. She wanted to know if the number of questions needed to be reduced before it was given to parents. The committee agreed that the questions were relevant and therefore no changes were needed.
- AOB:** Mrs Convey suggested t-towels, a sponsored run (walk, spell or read), Shopping online (% given to school) and Christmas card designs. It was decided that there wasn't sufficient information to make a decision on the shopping idea and that it was too cold at the moment for a run. With regard to the t-towels, it was decided that there was not as much potential in fundraising as there was with the Christmas cards. Therefore, Mrs Talbot will phone the company involved to verify timings to provide maximum impact.
- Coffee Morning:** Last year, the school held a very successful coffee "afternoon" in aid of Douglas Macmillan. Another afternoon has been proposed for Friday 6<sup>th</sup> October at 3pm. This will be held in either the hall or the library. Class 1 will be approached as they organised the last one.

**NEXT MEETING IS THE AGM ON TUESDAY 7<sup>TH</sup> NOVEMBER AT 7pm.**

**Cheese and wine will be on offer**