

Baldwins Gate CE (VC) Primary School PTA

Minutes of meeting held on Tuesday 17th November 2015

Present: P. Johnson, C. Talbot, A. Candlish, D. Pearce, L.Reeves, C. Lowndes, V. Danks, R. Inskip - Edwards, J. Convey, K. O'Neill, K. Ellis, D. Lee.

Apologies: A. Buckley, T. Barr, J Smith

Chairperson's Report 2014 - 2015 (attached): The Chairperson mentioned the events over the last 12 months - Beetle Drive, Christmas Fair, Summer Fair and children's film night. Thanks was given to all who helped over the 12 months. The chairperson mentioned that funds were available for future projects including help with the adventure trail. The Chair then concluded that none of the projects funded by the PTA over the year would have been possible without the support of the parents and teachers and it was hoped that more parents would come forward to support the PTA.

Treasurer's Report 2014 - 2015: The Treasurer stated that the report was the same as the one given at the last meeting but with the addition of the beetle drive takings - £125. The treasurer noted that the takings for the bbq at the summer fair had been greatly reduced by the fact that 50% went towards costs. Pricing will be looked at both in terms of what we charge and how much we pay for things and this will be before the next summer fair including where the meat is purchased for the bbq. Mr Lee commented that although it was "a pain" queuing, it was worth it. Mrs Lowe suggested that bacon baps might be an alternative. Mrs Johnson suggested jacket potatoes and it was agreed that these were both healthier and easy to prepare. The committee would approach Mrs Dale about using the ovens and then fillings such as chilli, beans and cheese could be prepared prior to the event by committee members.

Election of Committee: The new PTA committee is as follows

President - Mrs Claire Lowe

Chair - Mrs Pam Johnson

Vice Chair - Mrs Carey Talbot

Secretary - Mrs Vicky Danks

Treasurer - Miss Leanne Reeves

Publicity - Mrs Sarah Riley

Catering - Mrs Debbie Pearce and Mrs Rachel Inskip - Edwards

Risk Assessment - Mr Jamie Smith, Mr Charlie Lowndes and Mrs Vicky Danks

Matters Arising From Last Meeting: Mrs Lowe discussed the current status regarding the adventure trail and that there has been a bid for £10,000 placed through Sports England. The trail has been designed and the school is waiting to hear if it has been successful.

Christmas Fair: The date for the event is Friday 4th December. A list of stalls and volunteers is available at the office (please see attached list). The alcove will be used for surprise jars as this worked well last year. Mr Ahearne will help Mrs Lowe on this stall, freeing Miss Reeves to maintain floats during the evening. Mrs Candlish confirmed that the prizes have been purchased for the stalls. This year the Mum and Dad Gifts (surprise pressies) will be run by Mr and Mrs Gratton. Mrs Gratton will purchase the gifts and each present will be the £2.50. Santa has been booked via Mrs Riley and a letter is to be signed by the school council and sent to him confirming a time for him to arrive. Mrs Pearce has agreed to lend the school a Christmas tree for Santa's Grotto. Mrs Johnson and Mrs Talbot asked for boxes for the hampers and Miss Reeves asked for the fruit boxes for the surprise jars. It was noted that last year the bottle tombola was not part of the fair as there were not enough bottles. Therefore it has been decided that letters for extra items will be sent to parents in the weeks prior to the fair. In week 1 it will be for mince pies and bottles for the tombola. In week 2 it will be for books and toys. In week 3 (on the Friday of the fair), cake will be asked for. On the first letter a request for help from parents and raffle prizes will also be included. Mrs Candlish will purchase the tea, coffee, etc. for the refreshments. Mr Lowndes, Mr Smith and Mrs Danks will carry out a risk assessment prior to the event. Setting up for the fair will begin from 3.30.

Disco: The disco is on Wednesday 16th and Mrs Pearce and Mrs Inskip - Edwards will purchase the juice and crisps for the event. The committee commented on the number of parents that remain at the disco and said that this causes issues with regard to seating and additional children. Mr Lee said that it had never been made clear that parents leave their children at the disco. This will be addressed. It was suggested that Class 1 might like to hold a disco of their own (not as noisy and frightening). Mrs Lowe will speak to Mrs Burke and Miss Gardner and then approach Mr Ahearne to be DJ.

AOB:

Kit Car: Mr Ahearne has asked if the PTA would help fund a Kit Car for the school. The committee liked the idea of this although Mrs Ellis asked that girls be encouraged

noting the lack of female engineers currently in the workplace. The committee will speak to Madeley High about costs for such a project. The committee also seemed to think that there was an age limit for this.

New PTA Members: Mrs Convey said that she had found Class 1 parents very interested in the PTA especially a small number. However these parents all had babies so it was not feasible at present for them to commit to a role. However they may be able to help at on off events such as the Christmas fair.

Madely Spice: Mrs Johnson suggested the Madeley Spice for a night out in the new year.

Children's Film Night: It was proposed that another film night be held on the last Friday before the half term in February. This will be discussed further at the next meeting.

Next PTA Meeting: Tuesday 12th January 2016 at 7.15pm.