

BALDWINS GATE CE PRIMARY SCHOOL

Tollgate Avenue, Baldwins Gate, Newcastle under Lyme, Staffordshire ST5 5DF

Headteacher: Mrs L Lowndes

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19th January 2022

Dear Parents and Carers

SPRING TERM PARENTS' EVENING AT BALDWINS GATE

Parents' Evenings will take place during the week commencing Monday 7th February.

We are offering parents the option of:

- a) a Google Meet discussion or
- b) a face to face discussion in your child's classroom

Both discussions will follow the same format as set out below:

- sharing of achievements, progress to date, including learning skills
- behaviour and attitudes to learning
- next steps in their learning
- ways you can help
- an opportunity for questions

We would ask that you please note that:

- Each "discussion" will be 10 minutes in length.
- Strict timings are important and will be adhered to.
- If you think that there is an important subject that you wish to discuss that warrants longer discussion, please indicate this on the reply slip and a longer appointment will be allocated. Please continue to select convenient dates/time slots.
- Please arrive at your child's external classroom door just prior to your appointment time and leave promptly.
- If your child has an IEP and you have very recently had a review meeting with their child's class teacher, we appreciate that a Parents' Evening appointment may not be necessary.

Please complete the form overleaf and return to your child's class teacher as soon as possible and before Wednesday 26th January.

Yours sincerely

A handwritten signature in blue ink that reads 'L. Lowndes'.

Mrs L Lowndes
Headteacher

SPRING TERM PARENTS' EVENING AT BALDWINS GATE: REPLY FORM

Please enter the name of your child/children against their class and tick your preferred appointment slots.
You also need to indicate if you would prefer a Google Meet or Face to Face Meeting.

Class	Name of child	Monday 7 th February			Tuesday 8 th February			Wednesday 9 th February			<i>For Office Use Only</i> Please do not complete these columns. They will be completed with your allocated appointment time and returned to you	
		3.30- 4.30 pm	4.30- 5.30 pm	5.30- 6.00 pm	3.30- 4.30 pm	4.30- 5.30 pm	5.30- 6.00 pm	3.30- 4.30 pm	4.30- 5.30 pm	5.30- 6.00 pm	Date	Time
Nursery												
Reception												
Year 1												
Year 2												
Year 3												
Year 4												
Year 5												
Year 6												

Please indicate your meeting preference:

GoogleMeet **Face to Face**

Please indicate if require a longer appointment

I have recently met with my child's class teacher to review his/her IEP and do not require an appointment

Please return this form to your child's class teacher as soon as possible and before Wednesday 26th January.